Hermon School Department

Guidelines for Use of Mobile Computing Devices

The Hermon School Department will be governed by Student Computer and Internet Use Rules as outlined in policy IJNDB-R.

The following guidelines have been established in order to protect both the user and the integrity of the Hermon School Department network.

This policy is intended to cover the use of personally owned laptops, netbooks, or ultrabooks which are capable of connecting to Hermon's "*common desktop*" through the NX client virtual desktop technology to be used for educational purposes at Hermon High School. This policy excludes and expressly prohibits the use of mobile phones, tablets or other mobile devices.

1. The Hermon School Department will not be held liable for any damage that may occur to any personal computing device as a result of connecting to the network or AC power source.
2. The Hermon School Department will not be responsible for any physical damage, loss or theft of any personal computing device.
3. Any person using a personal computing device (laptop, netbook, or ultrabook) on the network must have and maintain a current signed and approved copy of the acceptable use policy (IJNDB-E) on file.
4. The Hermon School Department reserves the right to inspect any personal computing device for the purpose of ensuring network stability and adhesion to the acceptable use policy.
5. Personal computing devices will only be connected to the network at designated locations.
6. The Hermon School Department is not obligated to supply AC power access when or where such access does not already exist.
7. Use of personal computing devices in the classroom setting, when available, will be at the discretion of the instructor.
8. All personal computing devices must be registered with the Information Services Department prior to connecting to the network. In order to protect the integrity of the school network and to ensure that the use of the personal computing devices is limited to school centered (educational) activities, the Information Services Department shall have the right to establish requirements and restrictions on the level of access the devices may have on the network before registering the devices. These restrictions may include but are not limited to;
    - A. requirement of malware and virus protection software with the latest definitions
    - B. Limiting or forbidding the use of specific applications and network ports which have no educational benefit (as determined by the building principal in collaboration with the Director of Information Services) or pose a risk to the integrity of the school network.
9. It is not the responsibility of teachers or other HSD staff to troubleshoot personally owned devices during the school day. No classroom teacher, principal, education technician, ID director or IS staff member will assist in the connection to the network or address the individual needs of personal computing devices during the school day.

10. Students, teachers or staff members shall have no expectation of special software, hardware or other resources on personal computing with the exception the NX client and the ability to connect wirelessly to the school network. (The exception to this is the NX client.)
11. Students, teaches or staff members shall have no expectation of privacy when using a personal computing device at Hermon High School.
12. The personally owned computing device will be provided Internet access only. No access to the local area network and local services will be permitted directly. Rather, those local services will be available only indirectly through the NX client.
13. Use of the personal computing device during the school day connected to any network other than the district's wireless network, such as that of a cellular provider, is expressly forbidden.
14. Accessing, downloading, modifying, or installing computer programs, files or information belonging to others without the proper permissions is forbidden.
15. Activity on personal computing devices during the school day shall have an educational purpose consistent with the objectives of the Hermon School Department and not involve social networking, chat rooms, etc.
16. Using any device that permits recording voice or image of another in any way that disrupts the educational environment, invades the privacy of others or is made without the prior consent of the individuals being recorded is prohibited.
17. If a personal computing device is found to have illegal, sexually explicit, unauthorized or otherwise inappropriate material or images, the device may be confiscated and will not be permitted on the network.